

LANDOWNER DIRECT DEPOSIT ENROLLMENT FORM



By signing below, I authorize Crown Castle to make entries to my account at the financial institution indicated on the attached deposit slip or voided check. **Please note that all parties to the lease must sign the form.**

NAME

SIGNATURE(S)

BUSINESS NAME
(IF APPLICABLE)

PHONE NUMBER

EMAIL

DATE

BUSINESS UNIT NUMBER

(Business Unit is required to process your request.)

CHECKLIST

- Have you attached a voided check or deposit slip?
- Have you provided all information?
- Have you signed the form?
- Have you included your Business Unit number?

Return completed form and voided check or deposit slip to Crown Castle.

MAIL: Crown Castle
Attn: Landowners Help Desk
2000 Corporate Drive
Canonsburg, PA 15317

EMAIL: LOHD@crowncastle.com

FAX: (724) 416-4015

FREQUENTLY ASKED QUESTIONS

After signing up for direct deposit, when will my rent payment be available to me?

It takes at least 1 or 2 payment cycles for changes to be in effect. After that, payments will be available on the first of each month, monthly or in accordance with your payment cycle. If the first of the month falls on a holiday or a weekend, the direct deposit is sent on the last business day of the previous month (except for the January 1 payment, which will be paid the first business day of January).

How do I know my direct deposit has been credited to my account?

Your bank can confirm deposit of your payment. Crown Castle does not send confirmation of the monthly deposits to your account.

Can I change banks, the bank account or simply go back to a mailed check?

Yes, you can change any bank information at any time by completing a new Enrollment Form. If you wish to discontinue Direct Deposit, please complete a Discontinue Direct Deposit Form.

If you have questions, please contact our Landowners Help Desk — Email: LOHD@crowncastle.com • Phone: (866) 482-8890

CROWN CASTLE USE ONLY

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2000 Corporate Drive, Canonsburg, PA 15317
(866) 482-8890 | CrownCastle.com

03/2016